

<b>Lead AD</b>	<b>AD (Communities and Neighbourhoods) – Rob Gregory</b>
<b>Deputy</b>	<b>AD Housing &amp; Investment – Jaine Cresser</b>
<b>Chair</b>	<b>Cllr Sarah Mead</b>

## **Community Select Committee Scrutiny Work Programme 2020-21**

**(Including main review items, one-off meetings, statutory and standing items, review revisits and policy development items)**

**Note – Due to the reduced capacity resulting from the impact of the Covid-19 there is a slimmed down work programme but individual Items can be raised at the O&S Committee and directed to the Select Committee to consider as one-off items at future meetings**

<b>Scrutiny Review items 2020/21:</b> (Priority of potential scrutiny review items High/Medium/Low and suitability in 2020/21)	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting &amp; (iv) other details</b>	<b>Comment by lead Assistant Director/Deputy</b>	<b>Chair/ Vice-Chair Preference &amp; Priority</b>
<b>Sports &amp; Leisure Across the town</b>	AD Communities & Neighbourhood, Rob Gregory/ Portfolio Holder for Children, Young People & Leisure, Cllr Richard Henry	21 October 2020	(i) Would require just one final meeting (ii) full scope was completed (iii) An Officer report/presentation was provided leading to interviews with officers /Exec Member.	The final meeting will sign off the report and recommendations (the recommendations have been redrafted to address the reality of the Covid-19 Pandemic as the review was completed	

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				before the Pandemic)..	
<b><u>Statutory Item - Crime &amp; Disorder Committee</u></b> (High priority statutory Committee & suitable for Scrutiny in 2020/21)	AD Communities & Neighbourhood, Rob Gregory, Lead Officer Sarah Pateman, Portfolio Holder for Communities (including Safer Communities) Cllr Jackie Hollywell	<b>4 February 2021.</b>	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with Chair of RAG, Herts Constabulary, Portfolio Holder with responsibility for Community Safety looking at past performance of the Community Safety Action Plan and future priorities	This meeting will cover the performance of Responsible Authority Group up to March 2020 (as the meeting was cancelled due to Covid-19) and will cover the period covering the start of the Pandemic until now and will look at the emerging targets for 2021-22	This is a statutory item so will be delivered.
<b><u>Standing Item - Public Health</u></b> (High priority & suitable for Scrutiny in 2020/21)	AD Communities & Neighbourhood, Rob Gregory, Health & Sports Strategy Manager, Candice Bryan, Senior Environmental	The Committee's 2 December meeting will be targeted for this work.	(i) Yes, covered in one meeting (ii) No scope required (iii) Interviews with the HCC Director of Public Health, SBC Executive Portfolio Holder with	The HHC Director of Health may not be able to attend given the demands on his time responding to Covid-19. If the HCC Dir of PH is unable to attend then the focus should be	The Chair and Vice-Chair are keen for this item to be supported so will be delivered.

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	Health & Licensing Manager, Maurice Clay, Portfolio Holder for Housing Health & Older People Cllr Jeannette Thomas		responsibility for Public Health and the SD for Community. (iv) Other Members to be invited – Cllr Maureen McKay, HCC Health Scrutiny Member and Cllr Michael Downing, Health Watch. If the Director of Public Health is unable to attend due to work commitments then the meetings would have a local focus on the Council's ongoing response to Covid-19 and impact on their Public Health priorities.	on the Council's response to Covid-19 as well as looking at the delivery of the Healthy Stevenage Strategy, which was formally launched at the Stevenage Together Forum in March 2018. Members had intended to reflect on delivery against the strategy but were unable previously due to the focus on the Covid-19 Pandemic. Members have previously said they would also like to consider the effectiveness of the Healthy Hub.	
<b>Complaints/Your Say system</b>	AD? Berni O'Regan	Start the review in October 2020 and bring	(i) Could be covered in two meetings (ii) a simple scope required		The Chair and Vice-Chair are keen to pursue this based on their experience of inconsistencies in the

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		back to a future CSC Committee meeting	(iii) Interview officers involved in the administration of the service and the back office Business Units to find out reasons for delays and in some cases no response to the Member.		responses from different Business Units.
<b>Neighbourhood Wardens-</b> (Priority & suitability for scrutiny in 2020/21 to be agreed with Chair & AD)	AD Communities & Neighbourhood, Rob Gregory/ Portfolio Holder for Neighbourhoods and Co-operative Working Cllr Rob Broom	No date identified but keep on the work programme	(i) this would suit a number of meetings(2 – 3) as offered by officers looking at the delivery of the Area Based Working model.	The Assistant Director (Communities & Neighbourhoods). a review on Neighbourhood Wardens could cover the effectiveness so far of the area-based working model, and include interviews with neighbourhood wardens, comparison of working arrangements in Stevenage wards and benchmarking against other local authorities.	
Consideration of the	AD Communities &	March 2021	It may be helpful to		



<b>Policy Development - Portfolio Holder Advisory Group:</b>	<b>Strategic Director, Assistant Director, Lead Officer(s) &amp; Portfolio Holder</b>	<b>Provisional meeting date(s) identified</b>	<b>Number of meetings item can be covered in?</b>	<b>Expectation/Style of meeting</b>	<b>Scoping details (whether full scope or simple scope)</b>	<b>Other details</b>	<b>Comment by lead Assistant Director/ Deputy</b>
Housing First (Scheduled to be considered at the Exec in November 2020)	AD Housing Jaine Cresser, Executive Portfolio Holder for Housing, Cllr Jeanette Thomas	Likely to require a PHAG meeting in October 2020	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal private meetings not open to the public. They are arranged by Constitutional Services but not clerked.	
Community Safety Strategy in on the Feb 21 Exec agenda	AD Rob Gregory, Community Safety Manager, Sarah Pateman, Hannah Morris Operations Manager, CE Matt Partridge (Chair of RAG), Portfolio Holder for	Likely to require a PHAG meeting in January 2021	One meeting	Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome		These meetings are informal private meetings not open to the public. They are arranged by Constitutional Services but not clerked.	

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	Community Safety, Cllr Jackie Hollywel & Chief Inspector Simon Tabert						